

IQAC Meeting

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Date : 23/7/2021

Venue : Board Room

Agenda : Confirm the minutes of IQAC held
on 29-12-2020

Agenda : -

- i) Planning for offline classes.
- ii) Planning to collect hardcopy of Vaccination certificates.
- iii) Allotment of classrooms.
- iv) Planning for offline project synopsis presentation for PG final year students.
- v) Planning for forum activities.

Members Present : -

Sl. No.	Name	Designation	Signature
1.	Dr. Sudharshan G.M	Principal	
2.	Mr. Sandesh Kumar G.K.	Vice Principal	
3.	Mrs. Ambika.M	Associate Professor	
4.	Mrs. Tijabai Dateer	Assistant Professor	
5.	Mrs. Sucheta Tripathy	Assistant Professor	
6.	Ms. Divya Rayar	Assistant Professor	
7.	Ms. Chandana.J	Assistant Professor	

Proceedings of the meeting

The meeting started with the warm welcome by Dr. Sudharshan G.M., Principal, IAME.

The meeting opened with principal address stating the agenda of the meeting.

Discussed about conducting offline classes. Concerns were raised about offline classes will begin on July 26, 2021, according to a Govt announcement.

Instructed that, before entering the classroom, all students must submit a hard copy of their vaccination certificates to their respective class teachers.

Discussed about the allotment of classrooms for various courses.

Discussed about conducting the offline project synopsis presentation for final semester PG students.

Discussed about conducting offline forum activities.

Discussed about conducting the second interval assessment.

Assistant Professor Mrs. Tijabai Dateer ends the meeting with vote of thanks.